Informal Learning Space Agenda Nov 30th, 2011

Attending: Barbara Gordon, Kim Voll, Paul Carter, George Tsiknis, Holger Hoos, Patrice Belleville, Joanna McGrenere, Anthony Winstanley, Moyra Ditchfield

Purpose statement: To create better informal learning spaces for CS undergraduate students using space in undergraduate designated areas of the building.

* Introductions (5 minutes)
* [Resources for committee](https://www.cs.ubc.ca/our-department/administration/committees/teaching-learning-support/undergrad-resources/informal-lear) (2 minutes)
* Short term and Long term goals (10 minutes)
  + Short term (this fiscal year) – work within the current budget [how much is this?]
  + Long term (next fiscal year) – create a proposal for the classrooms services and the department to fund larger projects, if necessary.
* How can we get input for suggestions/changes (are we missing anyone) (10 minutes)
  + This subcommittee
    - Other membership required?
  + Undergrads
    - Town hall meeting
    - General student survey
    - Survey specific courses (319,310)
  + Ask specific courses instructors (319,310,110,?)
* [Review existing informal space on campus](https://plus.google.com/photos/107881398712308746245/albums/5673155185923715889) (10 minutes)
* Identify possible locations within [ICCS](https://www.cs.ubc.ca/our-department/maps) (10 minutes)
  + Project rooms
  + [Labs Facilities](https://www.cs.ubc.ca/students/undergrad/services/lab-facilities-and-maps) and their [current usage](https://www.cs.ubc.ca/our-department/administration/committees/teaching-learning-support/undergrad-resources/informal-lear)
  + Hallways in west wing
  + 021
* What are the options for change (short term)(15 minutes)
  + Paint
  + Furniture
  + Partitions
  + Walls
  + Carpet
  + Microwave
  + Interaction tools
    - Large displays
    - White boards
* Options for change (long term) (15 minutes)
* Evaluate undergrad designated space to determine if it is working or not (subcommittee?) (5 minutes)
  + Within CS
    - Project labs
    - Demco Learning Centre
    - Reboot area/Study stairs
    - 021
    - labs